

Fleet Maintenance and Leasing Program 2023 RFP
Q&A

1. To verify the required sections to be completed/answered are as listed in section 16? See below information:

SECTION 16: SUBMISSION REQUIREMENTS:

16.1 All Proposers shall be required to submit a complete proposal. As outlined in this RFP, all proposals shall include the following:

A) Statement of Qualifications as outlined in Section 3
B) Cost Proposal as outlined in Section 6. C) Non-Collusive Proposal Certificate and Acknowledgment Form as outlined in Section 13

D) An acknowledgment of understanding that by submitting a bid the proposer certifies under penalty of perjury the above Iran Divestment Act statement, as outlined in Section 15.2 and the Non-Discrimination and Diversity statement, as outlined in Section 15.3.

E) Bidder Responsibility and NYS Finance Law Certification form as outlined in Section 14.

16.2 Failure to include all of the above items may result in the proposal being considered nonresponsive.”

Answer: Everything listed in section 16 is required to be submitted.

2. Has Albany Parking Authority signed up for Sourcewell?

Answer: No.

3. Section 1 of the RFP document calls out “mid-size four-wheel drive SUVs” to be leased with an associated maintenance program. Is the Authority looking at a vehicle in the Chevrolet Traverse/Ford Explorer category? Or is a vehicle either smaller or larger preferred?

Answer: Yes, Chevrolet Traverse/Ford Explorer fit the category of what the Authority is looking for.

4. Section 4.8 states that “equipment will be mounted and removed at the end of the lease term, and the Authority will not be responsible for additional costs related to damage to the vehicle caused by the equipment.” What type of equipment is contemplated? Will holes be drilled into either the vehicle interior or exterior sheet metal as part of the equipment mounting?

Answer: Enforcement equipment will be mounted to the exterior of some vehicles such as license plate readers. Additionally, the interior will have strobe lights installed and laptop consoles mounted. It should be assumed that holes will be drilled into the exterior sheet metal and equipment will be mounted inside the vehicle.