

Single Space Meter RFP
Q&A

1. Can the City share last year or before that revenues from parking meters and enforcement?

Yes. However, we do not see how this pertains to the scope of this project.

2. What are the current parking fees?

For the meters in the scope, the parking fees range from \$0.25/hr to \$0.50/hr, up to 10 hours.

3. Can the City specify on a drawing or the names of streets, what streets are to be metered?

We can provide a map as requested, however, the areas are currently metered. This request is to upgrade the current single space meters.

4. Will the City like to install pay by foot stations for open lots "off-street parking" if yes can you provide the locations of the lots?

No. The City currently utilizes pay on foot machines and the scope of this project targets low occupancy areas.

5. Will the City accept other option monitoring on Street parking using license plate cameras and other equipment to automate the operations of the parking?

No. The scope of this project is to upgrade the current low occupied parking meters. They will still need to accept coin payment.

6. Will the City accept proposal with no cost upfront rather a partnership business structure?

No.

7. Section 3 references "must have ability to change rates and durations remotely" and Section 3.2.1 states "All Payments must be recorded and updated in real-time". These features require wireless connectivity. Elsewhere in Section 3, it states "Must have audit feature with back office, without charges or fee". Providing wireless connectivity will result in a recurring fee. Please confirm that the Authority expects to see this fee in our Cost Proposal.

The Authority would expect to see this fee if we were to upgrade to credit card readers. The scope calls for coin operated meters only, with the option to upgrade to credit card readers. Rate and duration on-site changes are acceptable. Audit capabilities such as a "collection card" to be downloaded, is acceptable as well.

8. Section 5.5 references "a technician must provide field service, in person" and vendors must "provide local service support on both hardware and software". However, Section 7 references "multi-space pay station/pay by plate". Typically cities perform maintenance on single-space meters themselves and send meters that cannot be repaired locally back to the manufacturer for repair. Obviously, this is not feasible with multi-space meters. Is it the Authority's intent for the bidder to provide front line field service and maintenance for single-space meter outages (rather than equipment warranties, spare parts and remote repairs) or is this requirement a hold-over from a multi-space meter bid and should be removed?

No. Equipment warranties, spare parts and remote repairs are acceptable.