

MINUTES
ALBANY PARKING AUTHORITY MEETING
September 27, 2007

Chairman Kevin O'Connor called the meeting of the Board of Directors to order at 9:35 am in the Authority office at 655 Broadway. Other Board Members in attendance were Christine Sisto-Mertes, William Pettit III, and Margaret DiGiulio. Also present was Executive Director Michael Klein, Jim Linnan, APA Counsel, Aaron Flanger and Bill Trudeau, Albany Police Department.

Approved minutes of the August 30, 2007 meeting: motion Margaret DiGiulio, second Bill Pettit; passed 4-0.

At August's close, 66.67% through the year, revenue totaled \$4,267,908 and this was 70.24 percent of budget. Expense was \$3,926,386 or 61.56 percent of budget; this included a debt service principle and interest payment of \$1,718,541 and this was 71.86 percent of budget. There were no extraordinary expenses.

The Executive Director provided a written report with the current status of the APA – summary follows:

Finances: On target; Preliminary 2008 budget favorable

Staff: NY Wired training Internet access solution identified; Registered staff for annual development – New York State Parking Association; Cale/8d training complete for multispace meters and console

Economic Development: Awarded garage feasibility study to Tim Haahs and Associates; Met with First Albany to evaluate financial feasibility of garage construction; Planning activity high for Dewitt Clinton, Wellington Row, and Convention Center

Facilities: RFP sent to Desman, Tim Haahs, and Walker; WAMC project construction underway; Central Ave. lot cleanup completed

Meters: Multiple meetings with Q lot stakeholders; Central Avenue and Quackenbush multi-space meters turned on – planned open to public 10/1/07; Evaluating performance of new Albany Medical meters; Public meeting with ward 7 residents – lightly attended; Investigating meter & WIFI partnership opportunity

Marketing: DEC meeting to explore partnership opportunities; Signage package to route cars to Quackenbush received and under review; Additional sign to identify main offices under investigation; Garage advertising with Marquis Media moving forward

Legal: Public Authority Act continues to demand time

Interagency Coordination: ACCA – high; ACCVB – high; APD – moderate; ALDC – high; BIDs – high; CDTA – high; City Hall – moderate; Common Council – high; DOT – moderate; OGS – moderate; Palace Theatre – minimal; Special Events – moderate

Discussion was primarily focused on Central Avenue lots, and the need to build partnerships with CBID, DGS, and Police to clean these lots up and keep them clean, open up the view into the lots, improve lighting and infrastructure, and as appropriate provide cameras. Furthermore, arrangements were made to conduct both an afternoon and evening tour of these facilities in order to determine baseline information and help with planning for long term improvements. There was also discussion of incorporating WIFI systems with the multispace meters both to support meter real time communication and extend the Albany WIFI network. Finally, the success of the CashKey system was quantified as 1,345 CashKeys plus 2,158 reloads were processed from July 15, 2005 to September 26, 2007, representing total purchases of \$171,939. It was also noted that new CashKey purchases averaged \$38.66 and reloads averaged \$55.58 respectively. New installations such as along New Scotland and Holland include CashKey modules, keeping the Albany system 100% CashKey enabled (and these new areas are doing well).

The following resolution was approved:

Preliminary Budget for 2008, Resolution 2007-09-01; motion by Bill Pettit, second Chris Sisto Mertes; passed 4-0

The meeting adjourned at 10:35 am.