

MINUTES
ALBANY PARKING AUTHORITY MEETING
August 31, 2006

Chairman Kevin O'Connor called the meeting of the Board of Directors in the Authority office at 655 Broadway to order at 8:45 am. Other Board Members in attendance were Christine Sisto-Mertes, and Christine Miles. Also present was Executive Director Michael Klein, and James Linnan, APA Counsel.

Approved minutes of the June 29, 2006 meeting: motion by Chris Sisto Mertes, second Chris Miles; passed 3-0.

Financial statements for July were reviewed. Mr. Klein reported satisfactory budget performance at 58.33 percent through the year with revenue of \$3,556,338 or 59.36 percent of budget, and expense of \$2,901,316 or 51.18 percent of budget. Expenses included payments to debt service of \$1,285,581 or 70.44 percent of budget. There were no extraordinary expenses incurred during June or July.

The Executive Director provided a written report and identified the current status of the APA – summary follows:

Finances: Revenue on track; monthly garage customers rebounding

Staff: Terminated cashier Robert Lockhart for cause: All positions full; Initiated NYWired training program for all APA staff

Facilities: Renovations proceeding well: Garage light readings analysis complete (report provided); WAMC & CDTA joint venture challenges; DOT Central Avenue lot permit progress slow

Meters: Inspected Montreal model with Cale and 8D system integration; Approved modifications implemented

Computerization: Website garage on line monthly purchases operational (5 new individuals for September and over 10% of existing customers migrated to on line payment); Developing wireless access for internet based training – in terms of disclosure note that there is no business relationship with Tech Valley Communications wireless network

Marketing: Committee meeting 7/21; Graphics meeting 8/3 – Jimapco base map, pub's, fliers, etc...; Travers Wine Tasting 8/25 PAL T-Shirts

Utilities: Instigating ESCOs; Relamping & NYSERDA opportunities under consideration

Legal: WAMC revisions

Interagency Coordination: ACCVB – minimal; APD – high; ALDC – minimal; BIDs – moderate; CDTA – high; City Hall – high; Common Council – moderate; DOT – high; OGS – high; Palace Theatre – minimal; Special Events – high

Board discussion included the importance of the WAMC project as an anchor but that the APA is not to go into a project that would lose money. Klein was directed to follow up with WAMC and the C-BID staff accordingly. To increase the monthly cardholder base it is a priority to work in partnership with property owners and lessees (Klein to contact the Galesi Group). Technology to incorporate location mapping for single and multi space meters was discussed.

Three resolutions were passed:

Resolution 2006-08-1 for a trial lease of up to 10 wireless MP104 pay by space meters was approved subject to future budget approval. Motion by Chris Miles, second Chris Sisto Mertes; passed 3-0.

Resolution 2006-08-2 to prepare bid package for Walker lighting study #16-1844.00 was approved subject to satisfying minimum IES standards with a clear plan and timeline. Motion by Chris Miles, second Chris Sisto Mertes; passed 3-0.

Resolution 2006-08-3 was discussed and approved during executive session with certain restrictions relating to reimbursement.

The meeting adjourned at 10:53 am.