

**MINUTES**  
**ALBANY PARKING AUTHORITY MEETING**  
**August 30, 2007**

Chairman Kevin O'Connor called the meeting of the Board of Directors to order at 8:35 am in the Authority office at 655 Broadway. Other Board Members in attendance were Christine Sisto-Mertes, Christine Miles, and Margaret DiGiulio. Also present was Executive Director Michael Klein, Jim Linnan, APA Counsel, and Bill Trudeau, Albany Traffic Engineering.

Approved minutes of the July 26, 2007 meeting: motion Chris Miles, second Margaret DiGiulio; passed 4-0.

At July's close, 58.33% through the year, revenue totaled \$3,741,914 and this was 61.58 percent of budget. Expense was \$3,437,987 or 53.90 percent of budget; this included a debt service principle and interest payment of \$1,718,541 and this was 71.86 percent of budget. There were no extraordinary expenses.

The Executive Director provided a written report with the current status of the APA – summary follows:

Finances: On target; Collateralized Investment Agreements complete; Treasuries also invested – prior to significant basis point drop

Staff: NY Wired training Internet access solution identified; Planning annual staff development – New York State Parking Association; One staff member added due to increased meter inventory

Economic Development: Seeking to expand parking resources, especially in the CBD; Planning activity high for Dewitt Clinton, Wellington Row, Convention Center

Facilities: Lighting bid package awarded to Tech Electric; Garage renovations concluding – punch list phase; WAMC project approvals moving well and bids in; Central Ave. lot repairs completed

Meters: Installing Central Avenue and Quackenbush multi-space meters; Training and roll out for multi-space meters targeted for mid September

Marketing: Signage package to route cars to Quackenbush received and under review; New signs installed on Quackenbush garage; Additional sign to identify main offices under investigation; Garage advertising with Marquis Media moving forward

Legal; Public Authority Act continues to demand time

Interagency Coordination: ACCA – high; ACCVB – moderate; APD – moderate; ALDC – high; BIDs – high; CDTA – high; City Hall – moderate; Common Council – moderate; DOT – moderate; OGS – moderate; Palace Theatre – minimal; Special Events – moderate

Discussion included interest to improve Central lots aesthetics, landscaping and illumination in conjunction with the Central BID and any applicable ALDC grants. Additional consideration to improving aesthetics should be considered for the garages, especially for rooftop skyline appeal, and to check with RPI, Cornell, or Union Landscape Architects as well as the city gardener (Judy). Design standards that may include architectural elements, historical plaques, or similar should be developed. Check with corporation counsel if LAMAR digital sign may be displayed along garage areas. Consider advertising new lots and meters in union newsletters. The board directed the executive director to place a moratorium on banners until further notice other than those that support the Office of Special Events.

The following resolutions were approved:

WAMC Parking Lot Bid Award – Resolution 2007-08-01: motion by Chris Sisto Mertes, second Margaret DiGiulio; passed 4-0

A&E Services for Howard Street Garage – Resolution 2007-08-02; motion by Chris Sisto Mertes, second Chris Miles; passed 4-0

Prior to awarding either contract the Executive Director is to confirm the award with the Chairman.

The meeting adjourned at 9:55 am and was in executive session from 9:55 to 10:20 am.