

MINUTES
ALBANY PARKING AUTHORITY MEETING
April 4, 2007

Chairman Kevin O'Connor called the meeting of the Board of Directors in the Authority office at 655 Broadway to order at 8:50 am. Other Board Members in attendance were Christine Sisto-Mertes, and William O. Pettit III. Also present was Executive Director Michael Klein, Jim Linnan, APA Counsel, and William Trudeau, Jr., Albany Police.

Approved minutes of the January 25, 2007 meeting: motion by Bill Pettit, second Chris Sisto Mertes; passed 3-0.

Financial statements were reviewed, and Mr. Klein reported satisfactory budget performance. At February's close, 16.67% through the year, revenue totaled \$1,019,777 and this was 16.78 percent of budget. Expense was \$1,101,387 or 17.27 percent of budget; this included a debt service principle and interest payment of \$574,903 and this was 24 percent of budget. Extraordinary expenses and diminished revenues were incurred as a result of the Valentine's Day storm, with estimated lost revenue of \$25K due to the impact of the snow impeding use of meters, and also about \$5K in expenses to deal with the snow removal and related needs.

Concerns regarding snow banks on sidewalks were discussed and there will be a follow up meeting with APA, DGS, and Police to consider the possibility of modifying the snow ordinance. There was related discussion of modifying meter placement and orientation to make it easier to use them. Also discussed were ways to retain and attract businesses in Albany as opposed to suburban locations such as Corporate Woods. Program criteria would need to be developed and funding sources for such an incentive program may be available via the Industrial Development Agency, building owners, or other sources.

The Executive Director provided a written report that identified the current status of the APA – summary follows:

Finances: 2007 starting on par; Monthly garage customer numbers leveling off; Debt restructuring meetings productive and time consuming

Staff: Klein attended Temecula parking "Think Tank" meeting; NYWired Skillsoft training pending Internet access
Facilities: Snow removal handled extremely well and 100% via APA staff and equipment; Meetings held to investigate new facility demand and supply for Dewitt-Clinton, Wellington, and Convention Center; Two lighting plan proposals reviewed; Renovation 2007 100% plans complete and pre-bid meeting well attended; Reduced rate [\$3] concept for night garage use under consideration

Meters: CashKey module system-wide installation underway – the current count is 1,406 out of 1,889 meters accept CashKey; CashKey use continues to climb averaging 4.4% and as high as 8% on the "D" route; Toured and reviewed West Palm Beach pay by cell phone meter system

Computerization: Continued progress with Sage Computers and Chameleon coordinating system upgrade

Marketing: Partnerships with venues that create parking demand being pursued; Direct link to customized web pages; New APA parking maps in development

Legal: Public Authority Act continues to demand time

Interagency Coordination: ACCVB – moderate; APD – high; ALDC – moderate; BIDs – high; CDTA – high; City Hall – moderate; Common Council – minimal; DOT – moderate; OGS – minimal; Palace Theatre – minimal; Special Events – minimal

The following resolutions were approved:

Lighting Professional Services Resolution 2007-4-01: motion by Chris Sisto Mertes, second Kevin O'Connor; passed 3-0

WAMC Parking Partnership Resolution 2007-4-02: motion by Bill Pettit, second Chris Sisto Mertes; passed 3-0.

Garage Advertising Resolution 2007-4-03: motion by Bill Pettit, second Chris Sisto Mertes; passed 3-0.

The meeting adjourned at 10:15 am.